

December 2020

# THE POINTE AT NEWPORT RIDGE

www.atthepointe.org

## COMMUNITY UPDATES

### ANNUAL ELECTION:

The Association will be holding the general election December 8, 2020 at 12:00 PM via Zoom. Meeting ID : 953 6369 4350 and Password : 366548. Ballots can be mailed, prior to December 4, 2020, to the address below or dropped off in person at the same address up to 9:00 AM the day of the election .

**Keystone**  
16775 Von Karman Ave, Suite 100  
Irvine, CA 92606

### PLEASE BE COURTEOUS ON STREET SWEEPING DAYS

As many residents are sheltering in due to Covid-19 there have been reports of an increase in cars on the streets during street sweeping. In order to keep the community safe and clean please be sure to move your vehicles either into the driveway or the garage every 2nd and 4th Wednesday of the month. Your cooperation is much appreciated.

### PLEASE REMEMBER TO PICK UP AFTER YOUR PET

Just a reminder to please pick up after your pet as a courtesy to your neighbors. For those who walk their dogs, please be courteous and always keep your dog on its leash and carry a baggie with you at all times to pick up after your animal. Doggie walk bags are located for convenience in El Capitan Park, as well as on Newport Ridge Dr East, and West. Please make sure to dispose of all used bags in specified containers. Problems associated with animals, including defecation and noise disturbances should be directed to Orange County Animal Care at (714) 935-6848.

### GATE REMOTES CAN BE PURCHASED FROM MANGEMENT

All residents are encouraged to use gate remotes to enter and exit the community for all household members. This helps eliminate traffic congestion as well as give every resident a touchless way to enter the community. Remotes can be purchased from Management for \$45.00, please contact Claire Fullerton at 949.508.0569 or cfullerton@keystonepacific.com, to purchase a remote.

### GATE KEYS ARE AVAILABLE FROM MANAGEMENT

We strongly encourage all residents to purchase their own gate keys for entering the trails near the community to maintain the security of the community. Keys can be purchased through Management for \$10.00. Please contact please contact Claire Fullerton at 949.508.0569 or cfullerton@keystonepacific.com, to purchase a key.

### BOARD OF DIRECTORS:

**President:** Arlene Greer  
**Vice-President:** Steve Melmet  
**Secretary:** Vacant  
**Treasurer:** Alanna Nisser  
**Member-at-Large:** James Ganion

### NEXT BOARD MEETING:

**TBD**  
**Held via Zoom or Teleconference**  
*The final agenda will be posted at the exit side of the pedestrian gates. You may also obtain a copy of the agenda by contacting Management at 949-508-5069.*

### ASSOCIATION MANAGER:

**Claire Fullerton**  
Phone: 949-508-5069  
Cfullerton@keystonepacific.com

### COMMON AREA ISSUES:

**Courtney Vergilio**  
Phone: 949-570-1310  
cvergilio@keystonepacific.com

### Emergency After Hours:

**949-833-2600**  
Fax: 949-833-0919

### BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600  
customercare@keystonepacific.com

### ARCHITECTURAL DESK:

Phone: 949-838-3239  
architectural@keystonepacific.com

### THE POINTE AT NEWPORT RIDGE WEBSITE:

<http://atthepointe.org>. You can find the CC&R's, the Architectural forms and more Association document the Architectural forms and more

Managed by Keystone  
16775 Von Karman Ave., Suite 100  
Irvine, CA 92606

## December 2020 REMINDERS

- For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line.
- Please call 9-1-1 for life-threatening emergencies.
- Street Sweeping Day - 2nd and 4th Wednesday of the month.
- Board Meeting date: TBD
- Keystone Will Be closed November 11th in honor of Veteran's day. November 26th and 27th Keystone will be closed in honor of Thanksgiving.

## CONSTRUCTION WITHIN THE COMMUNITY

Currently there are many homes under construction in the community. Please keep all job sites clean and haul away all debris to ensure a clean community. While all effort is made to keep sites clean there may be some dust in the process and you may consider moving your cars into the garage while construction is in progress.

## COMMUNITY REMINDERS

The KPPM Connection is an online tool that offers enhanced homeowner services. Using the portal, you can:

- Make Online Payments
- View Statements and Billing Inserts
- Print Account History Reports
- Update Enhanced Notification Features

visit [www.kppmconnection.com](http://www.kppmconnection.com). Please log in using your account online email address and password. If you have not registered, please have your billing statement available to enter in the required information. If you need assistance, please contact Customer Care at (949) 833-2600 or [customercare@keystonepacific.com](mailto:customercare@keystonepacific.com).

## HOMEWISEDOC.COM

Keystone Pacific Property Management, LLC, is pleased to announce its transition to HomeWiseDocs.com, the next generation in document and data delivery for resale packages, resale demands, lender questionnaires and association documents. HomeWiseDocs.com provides reliable, around-the-clock online access to all governing documents and critical project data for lenders, closing agents, real estate professionals, and Homeowners from Keystone Pacific's managed communities. Please see below for login information: Online Chat at [www.homewisedocs.com](http://www.homewisedocs.com) Help Desk: 866.925.5004 x 1 e-mail: [info@homewisedocs.com](mailto:info@homewisedocs.com) Log on to [www.homewisedocs.com](http://www.homewisedocs.com) and select the Sign Up link to register. The many system enhancements geared toward an improved user experience include: Order by address or association name Email and SMS text completion notices for users Track orders online with confirmation Much more!